



CGC Proctor Training Registration Form



We appreciate your assistance in wanting to train to be a proctor for the CGC certification program. In order to participate in the next proctor training session, being please complete the information below and, once complete, return the sheet to: CGC, PO Box 5704, Harrisburg, PA 17110 or fax to 717-238-9985. **Please type or write legibly!**

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Cell Phone Number: _____

E-mail address: _____

Are you willing to travel to proctor an exam...

- Via airplane (for travel 3+ hours from your location) Yes No
- Via car for up to 1 hour Yes No
- Via car for up to 2 hours Yes No
- Via car for up to 3 hours Yes No

Do you have a location where you are willing to host an exam? Yes No

(This requires a quiet room with ample space to accommodate at least one examinee. Facilities should be set up to have no more than two individuals taking an exam per one six-foot table.)

If yes, please indicate how many examinees you can accommodate: _____

Are you willing to proctor...

- | | | | |
|---------------------------------------|------------------------------|-----------------------------|-----------------|
| a Registered Guardian Exam? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | Exam is 2 hours |
| a Registered Guardian & Florida Exam? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | Exam is 2 hours |
| a Florida only Exam? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | Exam is 1 hour |
| a Registered Guardian & Oregon Exam? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | Exam is 2 hours |
| a Oregon only Exam? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | Exam is 1 hour |
| a Registered Guardian & Texas Exam? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | Exam is 2 hours |
| a Texas only Exam? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | Exam is 1 hour |
| a Master Guardian Exam? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | Exam is 7 hours |

Other relevant information you want us to know: _____

- A proctor must be trained by CGC.
- You may be asked to proctor multiple examinations simultaneously. The length of the longest examination dictates the time that you will need to spend proctoring.
- Once an individual has proctored a Registered Guardian exam they may never be a Registered Guardian certified through CGC.
- Once an individual has proctored a state specific exam, they may never be certified by that state.
- If a proctor is a current Registered Guardian and proctors a Master Guardian exam, they may never take the Master Guardian examination.