

CGC Fred Kretz Cornerstone Award Policies and Procedures

The purpose of the Fred Kretz Cornerstone Award is to recognize an outstanding Individual who demonstrates and promotes guardianship certification, concepts and ethics, and displays a significant contribution to both the guardianship community and their community-at-large.

Criteria

1. All current CGC and NGA board members and CGC certified guardians are eligible to nominate an individual for the CGC Fred Kretz Cornerstone Award.
2. Nominees must meet the following criteria:
 - a. The nominee should have some affiliation with the Center for Guardianship Certification.
 - b. The nominee must demonstrate significant contribution to the guardianship community and promote guardianship certification.
 - c. The nominee must not have received the CGC Fred Kretz Cornerstone Award in the past.
3. Nominations must include the following information:
 - a. The nominee's name, organization/firm, address, telephone number and email address.
 - b. Specific examples demonstrating the nominee's leadership within the guardianship community.
 - c. Specific examples of how the nominee's promotes certification within the guardianship community.
 - d. A description of how the nominee contributes to the larger guardianship community.
4. Nominations will be accepted and reviewed annually; however, the committee reserves the right to not present this award in any one year.

Procedures

- A nomination form will be developed and sent by CGC Staff at least three months prior to presentation to those eligible to nominate an award recipient.
- Nominations are due to CGC Staff at least 60 days prior to the NGA Conference.
- Nominations received but not chosen from the previous three years will be placed for consideration.
- All nomination forms and supporting documentation will be presented to the CGC Award Committee for review. (The CGC Award Committee will be comprised of up to five previous recipients of the NMG Star Achievement Award. The immediate past award winner will serve as Chairperson.)
- A decision will be made by the CGC Award Committee at least 30 days prior to the NGA Conference.
- The selection of the recipient is to be kept confidential.
- CGC Staff will order an individual award recognizing the CGC Fred Kretz Cornerstone Award recipient.
- CGC Staff will determine if the individual receiving the award will be in attendance at the NGA conference.
- If the recipient will be in attendance, the award is shipped to the conference location for presentation by the CGC President.
- If it is determined that the recipient is not to be in attendance one week prior to the date of the conference, staff will contact the recipient to inform them of their honor and the award will be sent to the recipient along with a letter of congratulations and notification that their honor will be announced at the NGA conference.
- Staff will ensure that nomination forms will be kept on file for three years and those nominations no longer eligible for selection will be destroyed.